

**AWARD LETTER
NURTURE NETWORK RESEARCH GRANT**

To:

Date

Dear [PI NAME],

[Project Title]

Ref:

Thank you for your application for a Nurture Network research grant in response to the Round 3 funding call in March 2022.

On behalf of the Economic and Social Science Research Council ("ESRC") funded "Nurture Network", based at The Chancellor, Masters and Scholars of the University of Cambridge ("Cambridge") we are pleased to offer The University of XX ("the Organisation") a research grant ("Grant") of £XX ("Grant Payment") for carrying out the project entitled 'XX' ("the Project"), to be led by Dr XX ("the Awardee"), and the Co-Investigators as detailed in the application (Annex A), subject to the terms of this award letter ("Agreement")

This award is made on the following basis and it is hereby agreed as follows:

1. The Grant and the Grant Payment will be paid to the Organisation. The Organisation will ensure that:
 - a) The Awardee shall perform the Project as set out in Annex A, with a start date of no later than XXX; and a completion date of no later than XXX.
 - b) The Awardee or a representative attends meetings planned by the Nurture Network throughout the duration of the Project.
 - c) The Awardee works with the Nurture Network coordinator and team to communicate their project/research plans, process and findings to network partners and key external stakeholders.
 - d) The Awardee provides financial and activity updates at intervals specified by the Nurture Network Coordinator.
 - e) The Awardee acknowledges the financial support provided by the Nurture Network and UKRI in all publications and presentations relating to the Project (Research Council Grant Ref: ES/S004467/1).
 - f) The Awardee will provide an end of project report of the activities and deliverables set out in Annex A. Full details, including the format of this report, will be communicated to the Awardee after the Project has commenced.

- g) The Awardee shall keep the Coordinator and Director of the Nurture Network informed of their progress and be reasonably available for teleconference calls and/or other meetings.
2. All intellectual property and know how generated in the course of the Project shall belong to the Organisation.
 3. The Organisation grants Cambridge a non-exclusive, indefinite, fully-paid up, royalty free licence, to use and publish the results by means of any media. The Organisation will ensure that it obtains the necessary rights to enable it to grant this licence. The Awardee and Co-Investigators will be acknowledged as author in any publications related to the Nurture Network.
 4. The Organisation will ensure that all necessary permissions and consents are obtained and comply with the ESRC's Framework for Research Ethics - <http://www.esrc.ac.uk/about-esrc/information/research-ethics.aspx>
 5. The Awardee is required to make any research data created or repurposed for the Project, available for reuse and archiving via the ESRC Data Store - <http://www.data-archive.ac.uk>
 6. The Awardee shall ensure compliance with all applicable Data Protection Laws regarding the processing of personal data in connection with the Project. Data Protection Laws means the Data Protection Act 2018 as amended from time to time and any successor, subsidiary or accompanying legislation in the UK and (for so long as and to the extent that the law of the European Union has legal effect in the UK) the General Data Protection Regulation (EU) 2016/679 and any other directly applicable European Union regulation relating to data protection and privacy.
 7. Any delays shall be communicated to the Director or to the Nurture Network Coordinator (Email: <mailto:smmc4@cam.ac.uk>)

Funding:

8. The Grant Payment is inclusive of any applicable VAT and is for the costs set out in Annex B. This Grant Payment is made at 80% FEC.
9. The Organisation will submit one invoice to Cambridge for 50% of the full amount of Grant Payment once the Award Letter has been signed; and the remaining 50% after submission and acceptance by the Director of the final deliverable/s. Both invoices will quote reference XX and the final invoice should include a separate itemised statement of all actual expenditure incurred against the agreed Project expenses headings set out in Annex B.
10. Original receipts and invoices must be available to Cambridge upon reasonable request.
11. The invoice and itemised statement will be sent to the following address:

For the attention of: Dr Sui-Mee Chan
Faculty of Education,
University of Cambridge,
184 Hills Road, Cambridge
CB2 8PQ, UK
accounts@educ.cam.ac.uk

Quoting ref XX

12. Subject to acceptance of the final Project deliverable/s, Cambridge shall pay the final invoice within 60 days of the invoice date.
13. In the event that the ESRC requires reimbursement by Cambridge of any sums paid under this agreement, then to the extent that such reimbursement arises from the acts or omissions of the Awardee or Organisation, the Organisation hereby agrees to reimburse Cambridge the sum received by it.
14. Cambridge shall not be liable for any claims or losses arising from the use made by Organisation or any third party of the results of the Project unless such claims or loss are directly caused by the negligence or wilful misconduct of Cambridge.

General:

15. This Agreement may not be assigned by the Organisation without Cambridge's prior written consent and, together with the Annexes listed below, comprises the entire terms and conditions on which you accept our offer of funding and undertake the above Project.
16. The parties shall procure that they will comply with all applicable laws, regulations and statutes, including those relating to modern slavery and anti-bribery. Non-compliance with this clause by one Party shall not be sufficient justification for non-compliance with the rest of the Agreement by the other party.
17. This Agreement is made under the laws of England and Wales and any arising disputes will be subject to the exclusive jurisdiction of the English courts.

If you are willing to accept the foregoing, please countersign both original copies of this Agreement and return one to the undersigned¹.

Yours faithfully

for and on behalf of The Chancellor, Masters and Scholars of the University of Cambridge

Signature (authorised signatory)

Name: Daniel Wunderlich

Position: Assistant Director
 Arts, Humanities & Social Sciences
 Research Operations Office

Accepted

for and on behalf of The University of XX

Signature (authorised signatory)

Name:

Position:

Date:

Annexes:

Annex A: Nurture Network grant application – the Project.

Annex B: Project budget

Annex A: The Project

Annex B: Funding